

1. OPENING BUSINESS

1.1 Attendance

Present: Linda Rumler, Libor Ondras, Mary Oele, Austin Piette, Becky Mickaus, Craig Saurman, Liz Ginebaugh, Aleda Wells, Jan Fair, Mal Brannen,

Absent: Ryan Pott, Tim Kernosky, Marilyn Brannen, Andrea Ondras, Kevin Dobreff

1.2 Call to Order

The meeting was called to order at 7:10 pm.

1.3 Approval of Minutes

1.3.1 Motion to accept minutes:

Craig moved to accept the minutes as written.

1.3.2 Second:

Mary seconded. Minutes were approved as written.

2. BUSINESS MANAGER REPORT

KPO Budget Report Close 2012-2103 Season

REVENUE

\$11,819.06	beginning fund balance
\$ 6,872.44	ticket sales, donations, ads, gala, vouchers, some \$35 fees
6,174.96	transfer GRCC general fund

TOTAL \$24,866.46

EXPENSES

CONTRACTED SERVICES

TOTAL \$5,415.80 concertmaster, opera, recording services, guitar quartet
December ticket sales and some ad money were deposited into this account

MISCELLANEOUS EXPENSE

TOTAL \$1,115.00 parking passes in and out; an ad was deposited into this account (5/3
Bank), music rental, state fee, some \$35 fee withdrawn

PRINTING SERVICES

TOTAL 1,421.66 all concerts, gala

RENTAL ST. CECILIA

TOTAL \$6,235

ENDING FUND BALANCE \$10,679.00

The deficit for the year was \$1,140.06. However there is some money still available through vouchers. Most of the deficit was due to higher than anticipated contracted services and higher rental charges. The budget shows a rental encumbrance of \$1,400 but all rental charges are properly listed in the drill-down. This is under review.

Submitted by Malcolm Brannen, Treasurer, September 17, 2013

Kevin is checking on the extra \$1400 charge, and will be reviewed. We did run a deficit, but it was with full knowledge, so it was not unexpected. We took in good revenue, and it was a good year overall.

Aleda moved to accept the report as written. Craig seconded. Report was accepted as submitted.

3. OLD BUSINESS

3.1 Election of Officers

Since Sarah resigned, Linda will bring up the vacated Board position during orchestra, and will note that Austin has been nominated for her position and can be elected in.

3.2 Concerto Competition

We need a way to advertise the competition, and promote it to the schools. The competition will be held on April 18, 2014, at GRCC.

After discussion, April 18 was determined to be Good Friday. The competition will be moved to Saturday, April 26. Liz will change it on the web page.

Scholarships and prizes are set, and Libor will pick the jury. One from each instrumental area (brass, strings, woodwinds, piano, etc.) will be selected. We may need to look at other concerto competition packages to see how we should word ours. Mal and Libor will work on this.

An Accompanist may be provided for a fee with advanced notice from the student. We will need to order a certificate or plaque for presentation to the winner and runner up.

For the scholarship, Kevin will be involved to make sure the scholarship gets applied to the student's tuition.

3.3 Outstanding Payments

Bonnie Bierma has been paid through Libor's account at school. He will meet with Bonnie and give her the payment when he meets with her and Shelly Irwin for his interview for Blue Lake Radio.

3.4 Web Page

The web site has been rebuilt. Libor and Andrea have been submitting content to be added to the site. All posters and brochures will be done soon, and will be added to the site.

3.5 KPO Name Change

The Philharmonia portion was named as such for a reason, but no one can remember why. So to avoid confusion and repeated questions from the media, it was proposed to change the name to Kent Philharmonic Orchestra.

We have to check our tax free status for nomenclature on our forms and see how difficult it is to change. Libor will check with Kevin on name change under the college tax exempt umbrella.

3.6 Fundraiser Gala

Libor emailed Chef Jacoby about the availability of the balcony for the Gala performance. We can schedule the Gala as late as April. Chef Jacoby has not gotten back to Libor yet on specific dates. When Chef Jacoby presents his availability, we will choose from that.

3.7 Nutcracker Ballet

Greenville performance prices are \$20 in advance and \$25 at the door; a dinner package is also available for purchase. Libor will ask Flat River what the price of the dinner package is. Liz will update the web page with new prices.

For our performance in St Cecilia, Jan has designed the stage to have room for the whole performance to be on the stage.

4. NEW BUSINESS

4.1 Ghoulfest

Judges are all set for the Ghoulfest costume contest. We have Henry Erb, Mike Silverstein, and Kevin Dobreff lined up.

The costume contest will be moved to 6:30 pm and the concert will start at 7:30 pm.

Becky will handle the gift bags. Linda will ask the orchestra will be asked for gift bag donations. We will need them 2 weeks before the concert. Austin will solicit donations from the larger venues we usually approach.

Jan will be building the set that will be adjusted to allow the whole ballet to be performed on stage. Liz can help with sewing scrims, curtains, and other fabric dividers needed.

4.2 Printed Music

Ray Stakenas has helped separate the Hansel & Gretel music for us, and Libor would like to reimburse him \$100 for his work. Ray will submit an invoice for our records. Aleta moved to pay Ray; Craig seconded. All voted to approve. The motion was passed.

4.3 Musicians

We have added a violin and viola to the orchestra. Sarah has opted to step down, and subsequently is also off the Board. Austin has been added in her place.

5. ADDITIONS TO AGENDA

5.1 Logo Update

We brought up the proposal of changing the KPO logo. It will be discussed at the next meeting.

6. ACTION ITEMS

Assignee	Task
a. Linda	<ul style="list-style-type: none">• Bring up Board position opening and Austin nomination to the orchestra for official election• Request donations from all orchestra members of candy/items for the gift bags for Ghoulfest.
b. Liz	<ul style="list-style-type: none">• Update webpage with new concerto competition date of April 26.• Update web page with Greenville performance prices.• Update webpage – Ghoulfest costume contest time change

c. Libor	<ul style="list-style-type: none">• Retain jury members for the Concerto Competition• Review other Concerto Competition promotional documents to see how to word ours – with Mal• Check with Kevin on updating to Kent Philharmonic name on our tax exempt forms.• Ask Flat River Dance Co. how much the ticket prices are for the Dinner Package offered for the Greenville performance of the Nutcracker.
d. Mal	<ul style="list-style-type: none">• Review other Concerto Competition promotional documents to see how to word ours – with Libor
e. Becky	<ul style="list-style-type: none">• Assemble gift bags for Ghoulfest costume contest
f. Austin	<ul style="list-style-type: none">• Solicit donations from our usual businesses for Ghoulfest

7. CLOSING

7.1 Next Meeting:

Next Meeting: Oct 8, 2013, 7:00 pm at Mary Oele’s house, 5951 2 mile Rd NE, Ada MI 49301

7.2 Adjourn:

Linda moved to adjourn; Mal seconded. The meeting was adjourned at 8:39 pm.